

## B0099 – Employee Deadline Dates

Users who can access this report: Disp HR Direct, HR Request, HR Appr

\* Filter on:

**Variable Entry**

Available Variants:     [Show Variable Personalization](#)

General Variables		
Variable	Current Selection	Description
* Organizational Unit	+20000000(00RGU	20000000 State of North Carolina
Deadline Type (Optional)		
Processing Indicator(s) (Optional)		
Calendar Day(s) (Optional)		

\* Report

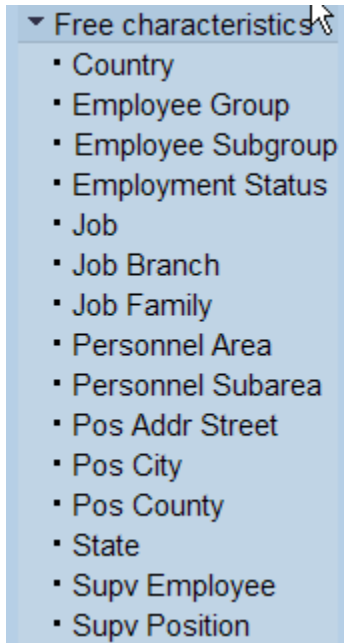
Org Unit	Employee	Employee's Name	Original Hire Date	Position	Processing Indicator	Deadline Type	End Date
20000001 State of NC 1	1111	NEWMAN, PAUL	10/10/1995	60001234 Advisor	New task	Est Return Date	10/26/2008
20000002 State of NC 2	2222	REDFORD, ROBERT	10/10/1977	60005678 Director	Task completed	Credential Verificat	01/12/2009
20000003 State of NC 3	3333	NEILL, SAM	01/12/2009	60000910 Secretary	New task	Credential Verificat	03/12/2009
20000004 State of NC 4	4444	WILDER, GENE	01/12/2009	60001112 Secretary	New task	End of probation	10/12/2009
20000005 State of NC 5	5555	PRYOR, RICHARD	02/04/2008	60001314 Manager	Task completed	Credential Verificat	05/02/2008

\* Initial Selection Criteria

- Columns
- ▼ Rows
  - Org Unit
  - Employee
  - Employee's Name
  - Original Hire Date
  - Position
  - Processing Indicator
  - Deadline Type
  - End Date

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\* Additional Selection Criteria



- This report pulls from IT0019 – Monitoring of Tasks (Task Type Text = Deadline Type and Task On = End Date)
- For Processing Indicator: 0 – New Task, 1 – Task in Process, 2 – Task Completed
- ‘Columns’ shows the field selections that are displayed on the report.
- ‘Free Characteristics’ shows the additional field selections that can be dragged and dropped in and out of the report.
- This report gives any IT0019 Monitoring of Task types along with the end date.